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# Interim Management Accountant

**We are looking for an experienced Management Accountant to join our cyber security company on a fixed-term maternity cover basis.**

Reporting into the CFO, this role covers all aspects of Management Accounting from accounts preparation through to board reporting and cashflow forecasts. The successful candidate will be working within a dynamic Team covering Accounting, Transactional Finance, Legal and Compliance.

“a **great** place to work, a **great** place to be a customer”

## The Role:

- Preparation of the Group Management Accounts, including preparing commercial analysis.
- Preparing draft monthly Board reporting
- Calculation and posting of key supplier accruals, deferred income and prepayments etc;
- Preparation of balance sheet reconciliations;
- Production of VAT returns and corporation tax analysis;
- Cash forecasting;
- Supporting CFO with adoption of AI tools
- A key stakeholder in the preparation of statutory accounts and liaison with auditors; and
- General accounts duties including carrying out daily/weekly finance tasks for the wider Group e.g. credit checks, supporting transactional Team on ad hoc basis.

## The Candidate:

- Pro-active and motivated individual who is committed to accuracy and strives for success.
- Qualified accountant (CIMA/ACCA/ACA);
- Strong attention to detail;
- Ability to plan and prioritise workload efficiently and successfully perform duties under pressure;
- Ability to work well in a team environment;
- Knowledge of Microsoft Excel including VLOOKUP's and Pivot Tables.
- AI skills desirable.

## Why join CyberLab?

Diversity, equality, and inclusion is at the heart of our culture, and we are passionate about our One Team spirit.

Our continued focus on growth creates opportunity for everyone to progress their career, to develop knowledge and skills, to gain reward and recognition and to maximise their potential. The growth and success of our people ensure the growth and success of our business.

We believe that “if you're not growing, we're not growing”.

Salary details: Dependent on experience

## Benefits include:

- Health care support – UK Healthcare, flu jabs, onsite health screens

- Enhanced Pay: Maternity, Paternity, Adoption Leave and Shared Parental Leave
- Access to employee benefits, rewards and recognition platform, Perkbox. This gives you access to hundreds of 'Perks' with great discounts. Whether it be days out, your weekly food shop, a clothes shopping spree on the high street and many more.
- Hybrid working support – Allowance towards a home desk and chair
- Loyalty point scheme – allowing you to use your points to increase your benefits each year
- Access to our Future Fit benefits package – including Mental, Physical and Financial support
- 25 days paid holiday p.a. plus public holidays.
- Buy & sell Holiday scheme – 2 opportunities per year to buy or sell up to 5 holidays
- Additional holidays: Half Day Fridays and a Wellbeing Day
- £100 per year matched charity donation, plus payroll giving options

**Hours:** A standard week is 37.5 hours, Monday to Friday

At CyberLab we offer many flexible working options, and we have both full-time and part-time working hours available. We pride ourselves on being an inclusive employer, so if you want to find out more about our flexible working arrangements this can be discussed with your application.

**Contract type:** Fixed Term Maternity Cover

**Working location:** Hybrid working position

Allowing you to enjoy the flexibility of working from home whilst also having the option to work from one of our many local hubs spread throughout the UK. Ad-hoc travel to offices within the group and other locations may be required on occasion.

## Is CyberLab the place for you?

If you are looking for a career that brings exciting challenges and opportunities, then this is the place for you.

Please email your CV and covering letter to our Recruitment Department at: [careers@cyberlab.co.uk](mailto:careers@cyberlab.co.uk).

Upon submission of your completed application, either through direct application or speculative, you hereby agree to the processing of your personal information as per the guidelines set out within our Privacy Policy and to allow for the seamless and secure processing of your information throughout our recruitment and hiring practices.